

# Visitor Referral Form

University Libraries, Main Library – Visitor Referral Form

Visitors are beholden to policies set by the University of Denver and University Libraries:  
<https://library.du.edu/content/du-libraries-policies-guidelines>

This referral entitles you to the following:

- Limited borrowing privileges at University Libraries as a Special Borrower
- Free Annual Passes (or Monthly or Daily) for the library desktop computers
- Limited access to library research databases when on the library desktop computers

Note: We generally recommend using Prospector to request books from DU to be delivered to your home library. Additionally, some items must be requested to be delivered to the Main Library's lending desk to be accessible.

Your account and privileges will expire after 1 year. After this, you must fill out a new Visitor Referral Form (or gain access through a separate method) to continue with these privileges.

## Patron Information (to be filled out by patron)

First and last name:	
Email address:	Address:
Phone number:	
I am seeking privileges with DU's University Libraries because: <input type="checkbox"/> It has physical resources my home library doesn't have <input type="checkbox"/> Location is more convenient than my home library <input type="checkbox"/> It has electronic resources my home library doesn't have <input type="checkbox"/> Hours are more convenient than my home library <input type="checkbox"/> Other: _____	
Library District (or Library) name:	
Library card number:	

I understand the aforementioned policies and agree to them.

Patron Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Librarian Information (to be filled by referring librarian)

First and last name:	
Email address:	Verified patron is active and in good standing at your library: <input type="checkbox"/> Yes <input type="checkbox"/> No
Phone number:	

Librarian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Staff Section (to be filled by DU staff)

Confirmed form with photo ID      Staff Initial(s): \_\_\_\_\_

Make sure to create or renew their Alma account using the processes in the "Patron Accounts & Computer Passes Binder." The patron is also eligible for free Annual, Monthly, or Daily Passes for a year.