

Library Liaison Advisory Group
Fall Quarter 2010
Minutes

Meetings were held in Penrose Library in the Research Seminar Room on October 13th, 2-3:30, October 20th, 9-10:30, and October 21st, 12-1:30

Agenda:

Welcome (Peggy Keeran)

New services and tools (Erin Meyer and Peggy Keeran)

Penrose Library Academic Commons renovation (Nancy Allen and Michael Levine-Clark)

Patron Driven Acquisitions (Michael Levine-Clark)

Provost Conference Announcement (Joe Kraus)

Exhibits (Peggy Keeran)

- **Welcome** - Peggy Keeran
 - Shorter agenda this meeting to allow time for discussion of library renovation
 - The first of 3 meetings for 2010-2011: Fall, Winter, and Spring
 - Every other year we hold 3 LLAG meetings
 - Winter meetings will be by broad disciplines
 - Peggy will be sending out a call for agenda items for Winter meeting

- **New services and tools** - Erin Meyer & Peggy Keeran

The services we have and are developing are intended to provide better access to collections generally, but also to improve access during renovation

 - Request It – the new library paging system.
 - We have enhanced access to collection through a new paging system, which we will depend upon during the renovation.
 - We have inserted a Request It button into each catalog record so that books can be requested.
 - The library staff will then pull the books from the shelves and hold for pick up at the Circulation Desk
 - Use the paging service as much as possible so that we can test the limits of the service before the renovation. This service will stay in place after the renovation.
 - At present, this service is available for certain print collections only, including books, book chapters, and articles from print journals
 - Doesn't include
 - Special Collections or Reference books
 - DVDs, VHS, or microforms at this time, but will in the future
 - Music Library
 - Books can be requested whether the book is available or checked out – staff will intercede & get material
 - If on the shelf & available they will retrieve it
 - If checked out will check Prospector then Interlibrary Loan and borrow it
 - Articles we own that are only in print can be requested
 - By using the Request It Interlibrary Loan link in ArticleLinker
 - By submitting an Interlibrary Loan request using ILLiad
 - Library staff will scan the print article and provide the requestor with an electronic version of the article

- Chapters in books can also be scanned using this service, by requesting the chapter via ILLiad
 - In the future, paging will include DVD's and other non-circulating materials
 - We are exploring the possibility of delivering materials to faculty offices and dorms
 - For items Penrose doesn't own at all, either electronically or in print, you can use ILLiad to request, or, if you wish, use Prospector and/or WorldCat and submit your requests through those systems
- Ask Us Button
 - The Ask Us button on the Penrose website provides quick access to all the ways you can contact us
 - Faculty are encouraged to use Ask Us page to contact library if experiencing any issues
- Virtual Book Shelf trial
 - We have a trial to this service until the end of October to determine if such an addition to the library catalog would be useful for virtual browsing.
 - The trial is available only in the Classic Catalog through classic catalog search or by clicking classic catalog button in the record in Encore
 - Displays items both available (print or electronic) and checked out in call number order from all locations in the library that use Library of Congress call numbers
 - Will allow a browsing option during renovation
 - System's current limitation is that it uses ISBNs to find items
 - If we get this product, we will be able to include all items that have Library of Congress call numbers, even those without ISBNs.
 - For browsing books that don't have table of contents in the library catalog record, and for browsing indexes of books, we are exploring the possibility of putting links in the library books to Google Books and Hathi Trust
- Summon
 - Another tool we are looking at which we demonstrated at the Spring LLAG meeting
 - Makes it easier for users to search our electronic databases and our catalog together
 - Replaces the 360 Search which has proven to be very slow and only searches a small fraction of our resources
 - Faculty can test this tool through Dartmouth College Library website
 - Has been shown to increase the use of articles, newspaper articles, electronic databases, and more
 - Libraries using Summon also found this tool guided users to more reputable resources including some of the subject specific databases
 - [This purchase has been approved, and we will be implementing soon.]
- **Penrose Library Academic Commons renovation** - Nancy Allen and Michael Levine-Clark
 - The university has made the decision to renovate the library, and Nancy Allen provided the following information in a PowerPoint presentation
 - A year of planning
 - Beginning this fall, we are working with H+L Architecture, the University Architect, and a team of consultants to plan *Penrose Library Academic Commons*, the library of the future
 - In October, we made recommendations to the Board of Trustees about the outlines of the project
 - By the end of the summer 2011 we hope to bid the project
 - But we are not starting from the beginning – we have done a substantial amount of work so far on developing plans
 - The Library worked with faculty and students in three prior planning processes
 - 2002

- 2006
 - 2008
- All involved faculty and student advisory groups
- Conclusions from prior plans
 - The library is in the right place on campus – we are centrally located, so we will renovate rather than building a new structure somewhere else
 - The exterior image of the library needs to be improved, with creative work on the exterior
 - The interior of the library needs to be entirely reconsidered
 - All mechanical, electrical, plumbing and other infrastructure must be replaced
 - Building full of asbestos that is now flaking off
 - Numerous leaks
 - No surviving mechanical systems such as boiler or chiller
 - We've reached end of life on all infrastructure elements
- Building toward big goals
 - The new library design will be built to support DU's new pedagogy
 - Group learning spaces
 - Social learning spaces
 - Technology-intensive learning
 - The new library will support spaces for faculty and graduate students as well as undergraduate research
 - The new library will house library and other academic support services: Writing Program, CTL, UTS Help desk and lab, Math tutoring
- The premise of new space
 - To create new space inside the same footprint, we will shrink the space used by collections, but we will be able to accommodate most of the same square footage in a smaller space
 - We will store more of the least-used material
 - We will offer fast delivery services on all stored material
 - We will house active collections onsite for browsing. This includes 85% of the monographs currently in Penrose
 - Meanwhile, we will continue to build digital collections
- The big picture
 - Upper level - Now
 - 25,000 sq ft of books
 - Perimeter seating
 - Upper level - After
 - Seating and staff areas
 - Main level - Now
 - All services and seating
 - Main level - After
 - Seating and service points
 - Lower level - Now
 - 25,000 sq ft of books
 - Some seating
 - Lower level - After
 - 15K – 20K sq ft Collections in compact shelving
 - Seating
- Print collections in the future
 - Citation-requested and low use collections will be housed off site
 - Where? Size sorted high-density, in stable, climate-controlled conditions
 - What? Most bound journals, federal publications, low use books, archival collections

- Decisions still being made regarding storage facility and browsing access
 - PASCAL facility has 3 reading rooms that have not been used
 - Storage method may not allow for traditional browsing
 - We can page any materials, including those that are not as easily virtually browsed, such as Russian language books with generic titles and no indexes
 - Browsing collections will be housed in Penrose Library
 - Where? On the lower level of Penrose, on movable compact shelving, call number order (the lower level is the only floor that can bear the weight of moveable shelving)
 - What? High and medium use books, some bound journals
 - The Library holds almost 150,000 linear feet of paper collections
 - We will house collections in ways that make sense for library users
 - We will store lower used materials
 - We will house active collections in Penrose Library
 - We will offer paging and delivery services for stored materials
 - We will honor the culture of the book and celebrate our primary and unique special collections
 - Major structural improvements in the renovated space
 - Central light well, new thinking on lighting, with internal glass surfaces allowing access to natural light
 - Improved exterior on south and west, linking to the Carnegie Green and using the architectural vocabulary of the campus, with new windows in north stairs
 - New mechanical infrastructure improving comfort and efficiency
 - The library transformation
 - The old library was based on older visions of library space:
 - Shhhhhh
 - All about individual quiet study
 - Tiny cubicles for consulting a book or two
 - No personal computers
 - Card catalog that led to paper collections
 - Librarians answer questions
 - The new library of the future:
 - It's a buzz: Learning in groups, team projects
 - Individuals work with laptops and papers
 - Learning outside the classroom
 - Digital content everywhere; need experts to help sort it out
 - Librarians teach research methods for the web
 - Study space now
 - 1100 seats, but the wrong kind of seats
 - Few collaborative learning spaces
 - FAR too many individual carrels without space for papers and computers, lacking power
 - Tables are 6-tops usually used by one person
 - Quiet study areas on lower level feel scary and isolated; students refuse to go there and then complain of noise in common areas
 - No seating for use of Special Collections
 - Too few faculty research rooms; we have a queue
 - Future study space
 - Quiet study suites for graduate students and undergraduates in their majors
 - Dozens of group study and presentation practice rooms equipped with media technology

- Open and flexible study areas near key services
 - Faculty study and research suites
 - Flexible and efficient furniture for group and laptop use, with some desktop equipment
 - Distributed technology
- Rationalize service locations within Penrose Library
 - Academic Support for students
 - Research Center, Writing Center, Math Tutoring, Undergraduate Research Center (PINS)
 - Academic Support for faculty
 - Center for Teaching and Learning
 - Technology Support for students and faculty
 - Library information (databases, collections) services
 - Lending and access services including digital content and production services
- Construction Process
 - Fastest possible schedule, with the shortest possible closure period, 12-15 months
 - Construction will happen in an empty building
 - Will begin moving books out in Winter Quarter to a university-owned annex
 - Construction expected to begin Fall Quarter 2011
 - Initial estimated completion date of December 2012 - very speculative at this time
 - Faculty and staff who work in the library will have temporary offices elsewhere
 - We will create a temporary “main floor” of the library in another location
 - Study area surrounded by all academic support and library services
- Question: Will construction plans be available for viewing?
 - Currently we only have bubble diagrams of layout, based upon the floor plans we shared with library liaisons in 2008
 - Architects working on detailed drawings and sketches
 - Once these are available would want to get feedback about these both internally and externally
 - Plans need to be made still on how to do this
- The library is Past, Present, and Future
 - The Library conveys the knowledge of past generations to future generations
 - Librarians teach students the ability to manage the products of human curiosity
 - The Library is Intellectual Infrastructure
 - The library’s collections and services are both physical and digital; librarians are expert interpreters of information content
- High Impact – Penrose Library Academic Commons
 - Experience shows that renovations can draw twice as many students into the library to:
 - Learn critical thinking in a digital age
 - Consult with librarians, faculty, experts
 - Move through the continuum from inquiry to expression with the Writing & Research Program
 - Learn effective use of technology for library research
 - Find and use academic and scholarly information
 - Student spaces will allow students to do what they need to do to succeed -> Think, Study, Practice, Write, and ultimately Learn
- Nancy indicated she would be willing to speak to departments if requested once more plans have been solidified
- Nancy introduced Karen Nozik who will be handling internal and external communications regarding the renovation project

- **Patron Driven Acquisitions** - Michael Levine-Clark
 - Michael gave an overview of how we currently buy English-language scholarly publications
 - This does not include foreign language material, rare books, or obscure, hard to find material
 - Roughly 60,000 English language academic books printed per year
 - Penrose purchases roughly 25,000 books in all languages annually. For English-language books:
 - 8,000 - 10,000 per year are purchased and sent automatically by vendor, based upon criteria and guidelines provided by us to the vendor – this has been done for years
 - 8,000 - 10,000 per year we purchase after receiving notifications from vendor based on existing guidelines and criteria – this has been done for years
 - 25,000 notifications from vendor received per year
 - Remaining books purchased by requests from faculty, students, and staff, or other means not covered by the approval plans
 - Of the 25,000 books purchased each year, records indicate 40% are never used (checked out or reshelfed) and 80% are used fewer than four times
 - In an effort to create a more relevant, useful, and better collection, we are going to allow patrons to decide some of the materials we purchase with a patron-driven acquisition plan
 - We are currently doing this with e-books via E-book Library (EBL)
 - EBL was presented in a previous LLAG
 - 48,000 records from EBL for e-books from 2007 to present have been loaded into the catalog
 - First 5 minutes in book for free - starts when you click into book
 - First 3 times used for more than 5 minutes, we will lease the book, not buy (10-15% of retail price)
 - Fourth time it is used over 5 minutes, we buy it and own it forever
 - Some advantages to e-books and print on demand books
 - Never go out of print as do print books of the past
 - Will continue to use this method when purchasing e-books
 - We will continue to receive the 8,000 – 10,000 print books on approval plan every year
 - For the 25,000 notifications we receive every year, we will put these records into the catalog and buy them on request
 - This system will allow us
 - to provide access to a wider range of material
 - to purchase the materials that are most useful
 - to improve the quality of the collection
 - We will keep as many records as possible in catalog for as long as possible
 - We will work with vendors to supply best catalog records at lowest cost in order to increase chances book will be purchased
 - In respect to Prospector, if we see an item is easily available through Prospector we may opt to borrow it instead of purchase it
 - Item would need to be readily available from several academic, not public libraries, because most public library collections are intended to be current rather than comprehensive
 - This will happen behind the scenes, patrons will not usually be aware
 - Potentially, we will keep records of how many times an item is borrowed via Prospector and eventually purchase the item based on this information
- Questions about usage rights of E-books

- Differs from vendor to vendor
 - Penrose has a research Guide with information regarding usage rights of each of the e-book vendors to which we subscribe: <http://libguides.du.edu/ebooks>
 - We can always upgrade an e-book for multiple users upon request – if a faculty member plans to use an e-book for a class, notify us so we can buy the book upfront
 - With EBL, we lease the e-book the first 3 times we use it so if an e-book is going to be used for a course, inform Penrose and we can purchase the e-book upfront, which will be cheaper
 - Other purchasing methods for other books such as rare books, foreign languages books, etc. will remain as they are for now

- **Provost Conference Announcement**– Joe Kraus
 - Conference to be held Friday, October 29th, 2010
 - Discussing Scholarly Communication in the Digital Age
<http://portfolio.du.edu/provostconference>

- **Exhibits** - Peggy Keeran
 - Hylaea by Tim Weaver
<http://library.du.edu/penrosepen/hylaea-exhibit>
 - Video and print installation that seeks to reanimate the residues, record and archives of lost ecological memory
 - Tim Weaver will be giving a lecture on the exhibit on Thursday, October 28th from 6-7pm at Sturm Hall room 286
 - Student Book Projects Inspired by Beck Archives –
<http://library.du.edu/penrosepen/books-inspired-by-beck-archives>
 - Books created by students from the Rocky Mountain College of Art and Design (RMCAD) using patient records from the Beck Archives