Visitors – Referral Card University of Denver, Penrose Library

PLEASE NOTE: All of Penrose Library's collections are in storage during the construction of our new library building. **Please call the Access Services Desk at 303-871-3707 to have materials retrieved before you visit, or request items using Prospector for delivery to your home library. For requests submitted on site, there is a 2-4 hour wait during normal working hours for delivery from storage.**

During this time of transition, we strongly recommend you use the Prospector system from your home library to request books for delivery from Penrose Library's collection.

This referral entitles you to check out up to 6 books or DVDs for a 3-week period (with one renewal) and, if noted below, gives you a 1-day access to our library research databases.

Part 1: Patron Information

Print out this form, fill it out, and have it signed by your home librarian. Bring it with you to Penrose Library along with your Colorado public library card.

Date: _____ Your Library: _____
Library Card #: _____
Your Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Part 2: Librarian

Book(s) DVD(s)needed that are not available in your library system: (Checkout limit for books and DVDs is 6)

1) _____
2) _____
3) _____
4) _____
5) _____
6) _____

Database(s) needed that are not available in your library system (research only – no office productivity software, eg. Microsoft Office). Librarians, please call the Research Center desk (303.871.2905) to make sure the database(s) requested may be used by non-DU patrons.

1) _____
2) _____
3) _____

_____ _____ _____
Librarian Signature Librarian, Print Name Date
Verified patron is active and in good standing: Yes No

PART 3: Penrose Use Only: Ptype 6, Special Borrower