

Staff

DU ID or Photo ID required for check out.

Penrose Collection Materials Privileges

Material	Max Checkout	Loan Period	Renewals	Requestable	Fines*
Books, Microforms, & Government Documents	Unlimited	10 Weeks	Unlimited	Yes	\$.50/Item/Day, \$15/Item Max \$1/Recalled Item/Day \$25/Recalled Item Max
Media (DVD, VHS, Audio) & Periodicals	Unlimited	1 Week	1	Yes	
Video Games & Consoles	Unlimited	1 Week	2	Yes	
Electronic Devices	Varies	6-24 Hours	1	No	\$.10/Item/Hour, \$15/Item Max
Prospector	70	6 Weeks	0	Yes	\$.50/Item/Day, \$15/Item Max
Interlibrary Loan	Unlimited	Varies	Varies	Yes	Varies, \$15 Max
Reserves	3	2-4 Hours	1	No	\$.50/Item/Hour, \$15/Item Max
Reference & Special Collections	In-Library Use Only			No	N/A
Databases	Off/Onsite Access				

Music Library Materials Privileges

Material	Max Checkout	Loan Period	Renewals	Requestable	Fines*
Books & Scores	Unlimited	10 Weeks	Unlimited	Yes	\$.50/Item/Day, \$15/Item Max \$1/Recalled Item/Day \$25/Recalled Item Max
DVD & VHS	Unlimited	1 Week	1	No	
Electronic Devices	Unlimited	24 Hours	1	No	\$.50/Item/Hour, \$15/Item Max
Headphones, Reserves, & Sound Recordings	Unlimited	2 Hours, In-Library Use Only	1	No	
Reference	In-Library Use Only			No	N/A

* Lost or damaged items are charged replacement cost and a \$25.00 processing fee.
Check out is blocked if \$45+ is owed in fines.

Iloff Library Materials Privileges					
Material	Max Checkout	Loan Period	Renewals	Requestable	Fines
Books, Microforms, & Non-Print Media	Unlimited	1 Quarter	2	No	\$.10/Item/Day \$1/Recalled Item/Day
Archives, Periodicals, Reference, & Special Collections	In-Library Use Only			No	N/A

Law Library Materials Privileges			
Material	Loan Period	Requestable	Fines
Books & Microforms	4 Weeks	No	\$.50/Item/Day, \$15/Item Max
Media	24 Hours	No	\$.50/Item/Hour, \$15/Item Max
Reserves	2 Hours, In-Library Use Only	No	\$2.50/Item/Hour, \$50/Item Max
Periodicals & Reference	In-Library Use Only	No	N/A

Main Library Services	
Service	Access
Computers & Digital Media Center	Free access with DU ID & Passcode (Free WiFi access with DU ID & Passcode)
Copier	\$.10/page with Flex or Print Card
Printers	B&W: \$.07/single sided page, \$.10/double sided page with DU ID Color: \$.70/single sided page, \$1.00/double sided page with DU ID
Scanners	Free to flash drive or email
Lockers	Long / Short Term
Research Help	Research Center Desk and Consultations
University Technology Services	Accessible
Language, Math, Chemistry, Physics, Engineering, & Writing Centers	No Access