

Library Liaison Advisory Group Zoom Meetings
Minutes
May 16th and June 2, 2023

Agenda

- New librarian faculty introductions
- Update on the program review feedback (Michael)
- Restructuring LLAG (Michael)
- Library faculty vacancies and searches (Michael, Bridget, and Jack)

New librarian faculty introductions

Denisse Solis: Digital Collections Librarian (Denisse.Solis@du.edu)

- Manages, preserves, and provides access to the digitized and born-digital, rare, scarce, and unique manuscript and archival collections held by the University Libraries.
- Helps set the vision and prepare the libraries for evolving modes of archival and related research, including machine-actionable projects and initiatives that utilize digital archival collections.
- Oversees the Digital Collections Department and responsible for the oversight of metadata standards for manuscript and archival collections.
- Working with Dr. Romana Beltran on the [OSOMA project: Our Stories, Our Medicine Archive](#), which is centering traditional indigenous knowledge and intellectual property health information.
 - They are working with doctors and other health practitioners as part of a National Institutes of Health (NIH) and a National Library of Medicine (NLM) grant.

Lauren Turner: Digital Archivist and Residency Librarian (Lauren.S.Turner@du.edu)

- Developing a digital archives preservation plan for born digital records.
 - Current project: Portfolio decommission and preservation plan.
- Wants more understanding of campus landscape and how units, departments, colleges, schools: how they are keeping up with their digital records and what type of digital record support they need. Lauren is the person who will be asking questions about how files are named and whether is there a system in the unit or department that is tasked with handling long term continuity of records.
- Portfolio decommission. For those who are managers of Portfolio pages that are dedicated to governance groups or any university records, Lauren would be the person reaching out to make plans for how to keep those safe long term.
- Interests: genealogy and history for 19th century Black culture and folk life, digital trends, long term record keeping management .

Meghan Connolly: Access Services Librarian (Meghan.Connolly@du.edu)

- Oversees Lending Desk and the associated departments of course-reserves, interlibrary loan, circulation, the stacks, and the late-night crew.
- Available for any library account related questions or questions about the different service points in Access.
- Can help with accessibility questions for course materials
- Personal Interests: Medieval Studies (monastic chronicles, paleography, codicology).

Natalia Umaña: Community Outreach and Reference Residency Librarian
(Natalia.Umana@du.edu)

- Assists with the community engaged project management.
- Background in primary schools and bilingual/dual language classrooms. Multilingualism and multiculturalism are very much driving forces.
- Works with Bridget Farrell and Morgridge College of Education for teaching and learning, supporting the research therein through research consultations, and offering information literacy workshops in classes to teach around the research process. Also Collection development.
- Wants to collaborate or partner with faculty and classes doing any community engaged teaching and learning projects within the K to 12 arena, or children's literature (where her expertise lies, but it's not limited to ways could contribute to these projects).
 - Please reach out if have projects with children's literature and literacy.
 - [Early Childhood Readers Collection](#) – new and growing collection.

Brooky Parks: Reference Instruction Librarian (Brooky.Parks@du.edu)

- Background in Public Libraries and Young Adult Librarianship.
- Filling in temporary vacancies.
- Offers reference consults with students and workshops for various writing faculty.

Madison Sussman: Exhibits Librarian (Madison.Sussman@du.edu)

- Designs, develops, and curates [exhibits in the library](#) as well as at the Music Library (3-6 months display).
- Works with Special Collections to display DU's archives.
- Celebrate cultural events, student assignments.
 - Emphasizes going to classes and working with them to display their work in the library.
- Has worked with 2 art classes about how to display their work- installation practices to install a professional looking exhibition, skills they can develop for their future careers.
- Reach out to Madison directly at Madison.Sussman@du.edu if interested in working together or learn more about exhibits in the library or to display student work in the library.

Update program review with Dean Michael Levine-Clark

- Visiting committee review board report received last week
- Presented to FEAC (Faculty and Educational Affairs Committee of the Board of Trustees) on June 1st
- Will discuss the report with the Provost and then with the library faculty and staff
- We will meet with liaisons to share the report over the summer or early fall
 - Might have a webinar so everyone can see the report and admin can explain

Restructuring LLAG

- Not really about restructuring LLAG, but about rethinking the advisory group structure itself
- Currently, LLAG is an advisory group of faculty liaison representatives from departments
- Rethinking how to structure a library advisory group going on internally for about 6 months
- LLAG group would continue to exist as a means of communicating with faculty about library services and collections --- not disbanding the liaison group
 - Will still be a newsletter and a possible SQ meeting either via Zoom or in person
- The new advisory group would be a smaller group combining faculty, staff, and students (both undergrad and grad)
 - More time commitment than LLAG
 - Not necessarily reps from each department, but reps from all divisions
 - This smaller group will help us make decisions about services, collections, etc. Will be a more intense service commitment- would be expected to read up on the topics we present and research other institutions practices and collections to reflect that decision making)
- Feedback for Michael: Think about how faculty of color have higher service commitments already- so the concentrated group could affect diversity on the committee
 - Need to actively recruit and create a safe place for people of color, LGBTQ+ folks, people with disabilities
 - Good to get staff from departments such as OTL and DSP involved
 - Be conscious of who is making up this group as well.
- Will change format of LLAG meetings in general, too – asked for feedback:
 - Might not need to meet as often
 - Do we still want in-person meeting once a year?
 - Majority of attendees said yes
 - We are wondering- do we need meetings at all, zoom or in-person?
Do we keep using list-serv?
 1. Decided that Informational Meeting- Zoom makes the most sense
 2. Advisory Meetings- smaller group meetings
 - Do we still want annual newsletter?

1. Majority said yes, because it is nice to refer to, but as things change many said a fall meeting would be useful
- Feedback: Asked for us to create library faculty profiles, so that LLAG members can direct their colleagues where to find out more about their liaison librarians and other library faculty.
 - Michael acknowledges this needs to be done- so working on and thinking about
 1. Can see example on [Directory](#)
 - Here's [Jack Maness' profile](#) on the Digital Commons
 2. This point did come out of the report discussed above as well

Library faculty vacancies and searches (Michael, Bridget, and Jack)

- Lot of Vacancies
 - Total faculty count if fully staffed is 21 to 22
 - Now we have 6 vacancies to fill:
 1. Science and Engineering Librarian
 - Search Committee working to hire to hire by the Fall Quarter
 2. IT Librarian
 3. Design and Discovery Librarian who manages library website and discovery systems
 4. Associate Dean
 - Search starting early fall
 5. Retirements:
 - Beck Archivist Jeanne Abrams in January
 - Arts and Humanities Librarian Peggy Keeran in December (this has been confirmed since the meetings)
 - Hope to start searches right before their departures or closely after
 - Two proposed new positions: We will hear confirmation next week to see if the positions are approved (these have been approved since the meeting)
 - Scholarly Communications Librarian
 - Most research libraries have this position, but we haven't had a position where that work can be done
 - Responsible for overseeing institutional repository of open access versions of faculty and community articles
 - Helping faculty and students to understand their publishing options and navigating the scholarly communications world
 - Research Data Management Librarian
 - Such a position is becoming increasingly important in research libraries

- Responsible for managing all the datasets that are created out of the funded research to be preserved, be made accessible, have accurate meta data
 - Make data findable and accessible and reusable
- Lots of search committees
 - The library faculty discussed logistics on how to schedule at our monthly meeting